KIEL & COMPANY
CHARTERED ACCOUNTANT

Rental Summary Worksheet

Client Name:
Taxation Year:
Property Address:

Preparation of worksheet for discussion only

	NET	GST	TOTAL
Rental Revenue:			$0.00
Less: Expenses			
8521 Advertising	$0.00		$0.00
8690 Insurance			$0.00
8960 Maintenance			$0.00
8871 Management/admin			$0.00
9281 Motor Vehicle Expenses (no depreciation)			$0.00
8810 Office expenses			$0.00
8860 Legal, accounting & professional fees			$0.00
9180 Property taxes - if you rent or own the building			$0.00
9060 Salaries/wages			$0.00
9200 Travel			$0.00
9220 Utilites - if you rent or own the building			$0.00
9270 Other expenses (pls provide separate page)			$0.00
Total Expenses	0.00	$0.00	$0.00
Net Rental Income	$0.00	$0.00	$0.00

Notes:

1. Do you personally live there?
2. What portion would you consider is personal out of 100%
3. If you purchased the property this year, please provide us with a copy of purchase documentation
4. If you sold your property this year, please provide us with a copy of the sale documents
5. Please prepare a rental schedule for each property.
6. Do not claim penalties paid on property taxes.
7. Please provide ownership details, ie % ownership, partnership or co-tenants etc.
8. ***Separate the GST from your expenses if you are GST registered.***